

# Muhammad Saeed Farooqui



**Muhammad Saeed  
Farooqui**

## Specialization

- Audit
- Management Accounts
- Financial services
- Record keeping

## Background

- Bachelors in Commerce (IT) with 3 years of experience in Hotel and School Industry.

## Professional and Industry Experience

- In depth experience in reporting, analysis and preparation of Management accounts
- Experience in Internal audit
- I have also conducted various statutory and Internal audits.

## Previous Employer List

- National Educational Network (PVT) Ltd.
- Hotel Crown Plaza
- Saeed Property Centre (PVT) LTD

## Skills and Expertise

Financial Reporting / Invoice management and follow up / Internal Audit / QuickBooks desktop / ERP / Book keeping / Data Entry / Financial Reporting / Accounts reconciliation / Excel / Word / Power point / Portal / Microsoft Dynamics .